



ABHMS is hiring! **National Coordinator, Learner Engagement**

For nearly two hundred years, American Baptist Home Mission Societies has answered God's call to meet the needs of those living on the margins. We develop programs, publications, and resources that encourage, equip, and strengthen Christian leaders to make a positive impact on people's lives. We promote the Christian faith across the United States and Puerto Rico by cultivating Christ-centered leaders and disciples who heal and transform communities in partnership with American Baptists and others.

- Do you have a passion for faith formation and discipleship?
- Do you have experience teaching and/or developing courses?
- Are you a natural networker?
- Is it important for you to work for an organization that advocates for all God's people?

Then the **National Coordinator for Learner Engagement** may be a position for you to consider. In this role, you will implement the strategic vision for the Center for Continuous Learning (CCL) through key focus areas of online learning, instructional design for asynchronous courses, and relationship marketing efforts for learner recruitment and engagement. The role requires direct collaboration with external partners as cosponsors, influencers, promoters, and subject matter experts, as well as collaboration with ABHMS staff to develop and deliver online, hybrid and onsite learning experiences.

The **National Coordinator** is a full-time exempt professional-level position, based at the Leadership and Mission Building (LAMB) in King of Prussia, PA. This position reports to the Director of CCL. The role requires regular presence in our corporate offices therefore it is required one live within commuting distance of the King of Prussia PA offices. A relocation package is available for the successful applicant.

Essential Education and Experience Requirements

- Graduate-level training in theology and other areas of Christian ministry, education, theology or a relevant field.
- Minimum of three (3) years of effective stakeholder engagement within diverse and multicultural settings and beyond a single local congregation.
- Minimum of three (3) years of experience in teaching and facilitation.
- Committed to the mission and vision and values of ABHMS along with a deep understanding of Baptist identity and polity.

Skills and Qualifications

- To be successful in this role, the individual must understand, appreciate, and work diligently to advance the mission vision, values, and goals of ABHMS.
- Effective interpersonal, communication, presentation, and relationship-building skills with diverse audiences.
- Proficient writing and conversational skills in English. (Bilingual or multi-lingual proficiency a plus)
- Dependable, attentive to detail, self-motivated with an ability to complete tasks with minimal supervision while also working collaboratively toward achievement of goals.
- Ability to advance several initiatives at the same time and effectively manage administrative details.
- Applies critical analysis, creative thinking, resiliency, and agility to address challenges and trends.
- Proficient with Microsoft Office software and Internet applications required, including familiarity with Learning Management Systems; has capacity to learn new technologies.
- Strong professional ethics and commitment to confidentiality.
- Possess intellectual curiosity and commitment to lifelong learning.
- Willingness and ability to learn and adapt within changing contexts and a complex, national, faith-based setting.
- Ability to promote a positive working environment through strong collaboration, cooperation, and effective conflict resolution with diverse colleagues.
- Ability to work consistent hours at the Leadership and Mission Building. Evenings or weekends may be required as needed. Available to travel across the United States and Puerto Rico for work-related trips.

Core Duties and Responsibilities

- Assist the Director of CCL in the design, implementation, and assessment of the unit initiatives.
- Responsible for instructional design of online courses, especially asynchronous courses with attention to learner engagement, assessment, and accessibility.
- Accurate and timely development of course content as well as hosting and facilitating cosponsored learning experiences.
- Analyze trends related to lifelong learning and ministry needs to better identify and recruit subject matter experts as Course Instructors.
- Collaborate with course cosponsors to design, deliver, and curate course offerings.
- Analyze trends in enrollment and user engagement.
- Develop and implement strategies to recruit new learners as well as to increase existing learner engagement.
- In consultation with the Director, cultivate partners from the American Baptist networks and beyond.
- Collaborate with CCL team to promote unit initiatives including contributions to CCL weekly e-newsletter and CCL Community on ccl.abhms.org and ministrElife.com.

- Cross-organization collaborations to support all aspects of our common mission.
- Track and develop best practices for use in the development of educational resources for Center for Continuous Learning and MinistrElife.
- Represent ABHMS, as assigned, at regional and national events, committees and/or boards with consistent reporting to unit Director.
- Perform other relevant duties as assigned.

ABHMS is a great place to work! We offer an excellent compensation package: salary and benefits (health insurance, paid vacation and paid sick time, participation in a fully vested 403b, paid maternity/paternity leave, continuing education, plus many others). ABHMS provides support to continue to develop staff knowledge, skills and abilities along their chosen career path consistent with ABHMS' missional priorities and objectives. We offer a safe, professional work environment located at 1075 1st Avenue, King of Prussia, PA.

ABHMS is an equal opportunity employer. We do not discriminate and take affirmative action measures to ensure against discrimination in employment, recruitment, advertisements for employment, compensation, termination, promotions, and other conditions of employment against any employee or job applicant on the bases of race, color, gender, national origin, age, religion, creed, disability, veteran's status, sexual orientation, gender identity, or gender expression.

If interested in applying, send the following to LMiraz@abhms.org :

- Cover letter
- Current curriculum vitae or résumé
- A 2–3-minute video sharing your passion for faith formation and continuing education.

We will begin reviewing candidates as early as **September 30, 2026**.